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December 11, 2019 at 7:00 PM - Johnson County EMA Commission Meeting Minutes

1. Open meeting and determine quorum of at least **7 Commissioner Members**
Present in the room were, Chairperson Tim Kemp – Mayor of Hills, Vice Chair Person, Louise From - Mayor University Heights, Lonny Pulkrabek – Sheriff, John Thomas – Iowa City Councilman, and Tiffin City Alternate - Eric Schnedler, EMA Director - Dave Wilson, EMA Deputy Director - Travis Beckman, Orey Schwitzer - Fire Chief and Alternate from City of Coralville. Members present via Conference Call: Terry Donahue – Mayor of North Liberty, Rod Sullivan – Board of Supervisors, Christopher Taylor – Mayor of Swisher, Matt Zadow – Fire Chief and Lone Tree Alternate.
2. Roll call by sign in sheet and introductions of any new Commission members: as listed above.
 - Meeting called to order by Chairperson Tim Kemp at 7:00 P.M.
3. Action on consensus items A, B & C below: All three items were accepted with a motion by John Thomas, Second by Louise From and all Ayes.
 - A. Motion to accept the present agenda as published
 - B. Motion to accept the meeting minutes from the last meeting as published
 - C. Monthly financial report as included in the packet
4. Comments or topics from the public:
 - No members of the public were in attendance and Dave advised he had not received any written or other comments from the public.
5. Topics from the Commission – Terry Donahue shared with the Commission that had Dave received a BRAVO award from Think Iowa City - IC/Coralville Visitor's Convention Bureau today.
6. Haz Mat Team report
 - See Deputy Director Report
7. **Deputy Director Report**
 - HAZMAT
 - Attended CBRNe Convergence Conference in Nashville Nov 6-7 with Greg Tinnis. ■ Many great presentations and an excellent CRBRN exercise
 - Purchased a new product, a portable decon solution and applicator for Dive and HAZMAT teams.
 - Skills review was on 11/14
 - Lime Call – 10/26
 - LEPC meeting held on 11/13. Weather Service guest presented on plume modeling.
 - Next LEPC Meeting will be April 2020

Johnson County Homeland Security & Emergency Management Agency

Dave C. Wilson, IA-CEM

Coordinator/Director



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- ARES – Team participated in statewide S.E.T. exercise
- CERT – o Damage Assessment Training
- Seeking candidates for new team coordinator as Sam has relocated to Polk County
- Cybersecurity workshop in Iowa City
- REP Program – Dave & I attended the Risk/Host meeting on December 5th at Linn County EOC.
- Updated Decommissioning info was presented. Shouldn't change our activity that we had already shared.
- Healthcare Coalition (Service Area 5A) Continue work on development of a Healthcare Surge Test.
- Held a Pediatric Emergency Disaster Response course here at our EOC on 12/10 and 12/11.
- HMGP – Closed out and payment received
- EMPG – Closed out FFY19 and payment received
- Worked Staging at Lower City Park on Nov 14 and 15
- Worked the last home Football game for 2019 season
- Taught first Active Shooter course for CCA, More occurring this month and next.
- Hosted 6 UIHC Public Health Undergrads for tour and discussion on emergency management
- Pipeline training and exercise on 10/28 o Training – Completed ▪ MGT 439 Peds Course
- COM-L Communications Unit Leader Dave & I attended in Burlington

8. Director Report

Operations: Call out for missing person search at Iowa Avenue Bridge (3 days of searching by drag boats from JCSO, ICFD, CFD, & NLFDD) ran sonar two additional days to include IA DNR unit. Dive Team participated in two days of underwater search operations (had to send in one of the masks for work on the communications interface).

• Operations: Replacement and repair to equipment used during the operations (went through over 120 drag hooks & had 2 prop repairs (CFD and NLFDD Boats). Also had to replace a side scan sonar transducer for Boat 1 at JCSO.

• Planning: Work on budget prep for FY 21 budget.

• Represented the Commission at the JECSA policy board meeting for JECSA FY21 draft budget.

• Exercise: Coordination with ICCSD & CCASD on upcoming 2020 table top exercises for both districts leadership with DHS, EMA and local agencies to exercise new high quality plans developed and adopted July 2019. Tentative dates are April 22nd and 23rd of 2020

• Planning for upcoming operations & special events: Working with Run Crandic 2020 team on annual event planning.

• Operations: Supported the November election with equipment setup and tear down at some polling sites with light towers at the request of the Auditor / Commissioner of Elections.

• Collaboration/Operations & Planning: Attended the Traffic Incident Management meeting and case review for the ongoing project at 80/380.

• Training: Attended the 3 day COM-L as a refresher with Travis in Burlington.

• Planning: ESF-4 plan reformatting and update nearly complete. Will be sending it out for signatures from Fire Chiefs the week between Christmas and New Years for them to sign off on.

• Training: Scheduling a couple of different 2 & 3 day Sonar Tech classes and an ALICE instructor course between March and May, working with vendors on those courses and provided Sgt. Hendricks at JCSO with the new Black Water Laser Sonar Software used with the Side Scan Sonar units.

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• Grants acquisition completion of a radio for school emergencies and working with Racom and JECC to install the radio into the interop gateway for JECC. This will enable console patches as needed to the local school districts that are on UHF Systems and will sit on the Iowa City School District Incident group routinely as it can't be remotely steered and we upgraded the mobiles for the EMA Tahoe, Hazmat 1 & R52 to P25 Phase 2 and added the State ISIC interop talk groups and Cedar County digital groups into them for use during out of SARA network responses. Racom will be doing the Bomb truck next.

- Moved the Bomb teams Wi-Fi to a FirstNet device and tested it during home football games with a great deal of success.
- Operations: Covered 2 of the 4 Big 10 home games at the U of I Incident Command Center with ICFD, JCAS, NOAA, U of I DPS & the 71st CST. Travis covered the other 2.
- Facilitated several equipment repairs to various agency vehicles and equipment items.
- Operations: Collaborating with JECC on a mobile broadband kit EMA is acquiring through grant funds for use during phone or internet outages and at other incidents as needed.
- Operations: Worked with ICPW on use of our portable signs for the City deer hunt.
- Training: Submitted my IA CEM recertification and attended a 3 day conference in Des Moines.
- Collaboration: Attended the Host Risk Counties meeting at Linn Co. EMA regarding the upcoming FEMA evaluated exercise this coming spring. This will be our last graded exercise and likely our last exercise of any kind this spring related to the DAEC power plant as it will cease nuclear energy production in October of 2020.
- Planning: DAEC funding will likely cease the 3rd quarter of FY22 with that year having diminished revenue of about \$6K and no DAEC funding expected in FY23.

9. Old Business

- USACE Reg. Plan - December shareholder meeting was not set as of tonight's meeting. Anticipate a meeting in January.
- Flood Buyouts – Tri-County properties and the Isaac Walton properties were submitted to HSEMD, however the Riverfront State properties were not. The Governor has allocated that remaining buyout money related to the 2019 Stafford Act declared Iowa Counties will go to only those declared Counties buyouts at this time and since Johnson County was not one then the River Front estates buyouts will not move forward with HSEMD and Federal Funding at this time and ECICOG therefore was directed by County P & Z to not submit them to the State at this time.
- Strategic Plan – The plan was shared last meeting and voted upon this meeting. Motion to accept and adopt made by Terry Donahue, Second by John Thomas, all Ayes.

10. New Business

- Dave Wilson presented a draft version of the 2021 budget. Commission had no objections to the budget as drafted in the amount of \$4,215,997.50
- A date of January 22, 2020 was set for the next Commission Meeting and Public Hearing on the proposed budget therefore 7 elected Commission members need to be present that night to vote on it.

11. Adjourn – Motion at 7:34 PM by John Thomas, Seconded by Louise From, All Ayes

Dave C Wilson – Director